



## Submittal Dates and Contacts

### Submittal Dates

**July 1, 2004** – Predesigns due to the Office of Financial Management

**July 23, 2004** – Cash Flow Plans due to the State Treasurer (see Section 8)

**September 10, 2004** – Ten-Year Capital Plans due to the Office of Financial Management

### Office of Financial Management Capital Budget Staff Contacts

If you have questions about these instructions or specific capital budget requests, contact a member of the Office of Financial Management (OFM) Capital Budget Section:

#### Analyst Assignment List

<b>Moya McKeehan</b> , Capital Budget Assistant (360) 902-0547 <a href="mailto:moya.mckeehan@ofm.wa.gov">moya.mckeehan@ofm.wa.gov</a>	<b>Craig Olson</b> , Capital Budget Assistant (360) 902-0531 <a href="mailto:craig.olson@ofm.wa.gov">craig.olson@ofm.wa.gov</a>
Dept. of Community, Trade & Economic Development Conservation Commission Department of Corrections Criminal Justice Training Commission Department of Ecology Employment Security Department Department of Fish and Wildlife Department of General Administration Department of Health Interagency Committee for Outdoor Recreation K-12 Department of Labor and Industries Military Department Department of Natural Resources School for the Blind School for the Deaf Secretary of State Department of Social and Health Services State Parks and Recreation Commission Department of Transportation - Marine, Facilities Department of Veterans Affairs Washington State Patrol  Alternative Construction Methods Coordination and Public Works Laws Leasing, Lease Development	Community Colleges (34) Eastern Washington State Historical Society Office of Financial Management Higher Education Coordinating Board Higher Education - Four-Year Universities University of Washington Washington State University Eastern Washington University Central Washington University The Evergreen State College Western Washington University Department of Information Services Liquor Control Board Spokane Intercollegiate Research and Technology Institute (SIRTI) State Convention and Trade Center Washington State Historical Society  BEST Study Coordination Capital Policy/Communications Committee Coordinator Joint Legislative Audit and Review Committee Studies Predesign Manual Preparation

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## Submittal Dates and Contacts

Questions about specific capital budget requests and performance measures may also be directed to your agency's Operating Budget Assistant in OFM.

## Other Contacts

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<b><u>Issue</u></b>	<b><u>Contact</u></b>
Capital Budgeting System (CBS)	<b>Vicki Rummig</b> , OFM (360) 725-5268 <a href="mailto:vicki.rummig@ofm.wa.gov">vicki.rummig@ofm.wa.gov</a>
Operations and maintenance for habitat and recreation land acquisition requests	<b>Jim Skalski</b> , OFM (360) 902-0654 <a href="mailto:jim.skalski@ofm.wa.gov">jim.skalski@ofm.wa.gov</a>
Growth Management Act compliance and local government contacts	<b>David Andersen</b> , Department of Community, Trade, and Economic Development (360) 725-3052 <a href="mailto:davida@cted.wa.gov">davida@cted.wa.gov</a>
Bond Fund Cash Flow Plans	<b>Svein Braseth</b> , Office of the State Treasurer (360) 902-9025 <a href="mailto:svein@tre.wa.gov">svein@tre.wa.gov</a>
Certificates of Participation	<b>Kristi Wolgamot</b> , Office of the State Treasurer (360) 902-9020 <a href="mailto:Kristi@tre.wa.gov">Kristi@tre.wa.gov</a>
Sustainable practices	<b>Lynn Helbrecht</b> , Governor's Sustainability Coordinator, OFM (360) 902-0557 <a href="mailto:lynn.helbrecht@ofm.wa.gov">lynn.helbrecht@ofm.wa.gov</a>
Plant Operations Support Consortium, energy conservation, and LEED™	Engineering and Architectural Services (E&AS) at the Department of General Administration (360) 902-7272
Additional copies of the Capital Budget Instructions	OFM at (360) 902-0560 or the OFM web site at <a href="http://www.ofm.wa.gov/budget/instructions/capital.htm">http://www.ofm.wa.gov/budget/instructions/capital.htm</a>